

# **AMDI NAGAR ITI IMC SOCIETY**

## **Request for Proposal (RFP)**

**Manufacturers or their Authorized Dealers for Computers, Computer Peripherals, Software, Accessories, Smart Class Solutions ICT Infrastructure items and Furniture**

RFP No: ANIIS/STRIVE/Purchase/Tender/2021-22

For

Supply & Commissioning of Trade (Courses) Related Items (detailed inside) for  
Institute under

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**Skill India**  
कौशल भारत - कुशल भारत

AMDI NAGAR ITI IMC SOCIETY (Registration no. : 122201952712)

**Aamdi Nagar Pvt. I.T.I.**  
Hudco, Bhilai (C.G.) Pin: 491001

Sealed Tenders are invited for procurement of items of ITI Trades – Computer Operator and Programming Assistant and Stenographer Secretarial Assistant (Hindi).

Tender Start : 15/11/2021. 10:00 am  
Tender closes : 29/11/2021: 03:00 pm

Website – [www.aamdinagariti.com](http://www.aamdinagariti.com)  
Email id – [aamdinagariti@rediffmail.com](mailto:aamdinagariti@rediffmail.com)

## DISCLAIMER

1. This Request for Proposal document (“RFP”) does not purport to contain all the information that each Bidder may require and accordingly is not intended to form the basis of any investment decision or any other decision to participate in the bidding process for the selection of the Successful Bidder for this Project.
2. While the RFP has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by the AMDI NAGAR ITI IMC Society, its employees or advisors or agents as to or in relation to the accuracy or completeness of the RFP or any other oral or written information made available to any Bidder or its advisors at any time and any liability there of is hereby expressly disclaimed.
3. This RFP includes certain statements, estimates and projections with respect to the anticipated future performance of the Project. Such statements, estimates and projections reflect various assumptions concerning anticipated results, which assumptions may or may not prove to be correct. Neither AMDI NAGAR ITI IMC Society nor its employees or bidders make any representation or warranty with respect to the accuracy of such statements, estimates and projections and actual performance of the Project nor any opportunity, which may be materially different from that set forth in such statements, estimates and projections.
4. No extension of time will be granted under any circumstances to any Bidder for submission of its bid on the grounds that the Bidder did not obtain a complete set of the RFP.
5. The AMDI NAGAR ITI IMC Society is not bound to accept any or all the Proposals. It reserves the right to reject any or all the Proposals without assigning any reasons. No Bidder shall have any cause for action or claim against the institution or its officers, employees, successors or assignees for rejection of his bid.
6. Failure to provide information that is essential to evaluate the Bidder’s qualifications or to provide timely clarification or substantiation of the information supplied, may result in disqualification of the Bidder.

1. Abbreviations Used :

01	PBG	PERFORMANCE BANK GUARANTEE
02	QC	QUALITY CONTROL
03	IMC	Aamdi Nagar Pvt. I.T.I. Hudco, Bhilai (C.G.) Pin: 491001
04	EMD	EARNEST MONEY DEPOSIT
05	INR	INDIAN NATIONAL RUPEES
06	MRP	MAXIMUM RETAIL PRICE (INCLUSIVE OF TAXES & FREIGHT)
07	SD	SECURITY DEPOSIT
08	FDR	FIXED DEPOSIT RECEIPT
09	BG	BANK GUARANTEE
10	CA	CHARTERED ACCOUNTANT
11.	ITI	Aamdi Nagar Pvt. I.T.I. Hudco, Bhilai (C.G.) Pin: 491001
12.	STRIVE	Skills Strengthening for Industrial Value Enhancement
13.	TCPC	Training Counseling and Placement Cell
14.	e-mail	<a href="mailto:aamdinagariti@rediffmail.com">aamdinagariti@rediffmail.com</a>
15.	Website	<a href="http://www.aamdinagariti.com">www.aamdinagariti.com</a>

2. Short terms used :

1.	Bidder	Bidder means either (1) Manufacturer or (2) Manufacturer's authorized dealer or (3) Authorized Supplier (4) Dealer's Authorized Local Person.
2.	Successful Bidder	Bidder who becomes successful through the Tender process.
3.	Day	A day means a calendar day
4	Purchaser	Aamdi Nagar Pvt. I.T.I. Hudco, Bhilai (C.G.) Pin: 491001
5.	IMC	AMD I NAGAR I.T.I. IMC Society
6.	Commissioning	Commissioning means the Tools & Equipment would have to be switched on/assembled and the functioning has to be tested in the presence of the acceptance team.
7.	District	District- Durg, Chhattisgarh. PIN- 491001
8.	e-mail	<a href="mailto:aamdinagariti@rediffmail.com">aamdinagariti@rediffmail.com</a>
9.	Website	<a href="http://www.aamdinagariti.com">www.aamdinagariti.com</a>

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# **AMDI NAGAR ITI IMC SOCIETY**

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RFP No: ANIIS/STRIVE/Purchase/Tender/2021-22

Dated: 11-11-2021

## **Notice for Request for Proposal**

Amdi Nagar ITI IMC Society invites proposal affixing court fee stamp of minimum value Rs 10/- containing (a) Qualification expression, (b) Technical Proposal, (c) Financial Proposal in separate file/folder from reputed Organizations for the supply of equipment, software, furniture and training to students of ITI under strive program by Govt. of India.

Detailed RFP may be seen at [www.aamdinagariti.com](http://www.aamdinagariti.com) for eligibility, scope of work, terms and conditions etc. The tender document can be downloaded from the website by 29/11/2021 and making payment of non-refundable Tender Fee of Rs. 5,000/- (Rupees five thousand) only.

RFP are to be uploaded on the prescribed tender form along with (a) bid security or earnest money deposit (EMD) for an amount of Rs. 150,000/- (Rupees one lakh fifty thousand rupees) only, valid for a period of 90 days from the date of submission, in the form of Demand Draft in favor of Amdi Nagar ITI IMC Society . The RFP will be received upto 03:00 pm on 29/11/2021 and will be opened on same day at 03:30 pm at the Amdi Nagar Pvt. ITI, Bhilai Chhattisgarh.

Amdi Nagar ITI IMC Society reserves the right to amend or cancel the RFP without assigning any notice or reason thereof. Moreover, in case of non-availability of sufficient bidder (or less than three bidder), authority has to right to take decision without prior notice.

Chairman

Amdi Nagar ITI IMC Society

**TIME-TABLE AND MILESTONES:**

Numbers of Trades	3 Trades
Project Duration & validity of RFP	1 Years
Project Implementation	45 days from the date of signing of agreement
Date of commencement of issue of RFP	15/11/2021
Last date and time for download RFP document	Up to 03:00 p.m. on 29/11/2021
Date & time for pre-bid meeting	17/11/2021 at 2:30 pm
Last date & Time for upload & submission of RFP (except hardcopy of commercial bid)	Up to 03:00 p.m. on 29/11/2021
Date & Time of opening of Qualification & Technical Proposal	2:30 pm, 30/11/2021
Presentation of Technically short-listed bidders	Will be informed through mail
Date and Time for opening of Commercial Bid	Inform the date only who will qualify in the Technical Bid
Venue & place of issue of RFP document, acceptance and opening of RFP & address for communication	Principal's office, Aamdi Nagar Pvt. I.T.I. , Amdi Nagar, Hudco, Bhilai

## Instruction to Bidder

### 1. Introduction :

**STRIVE** is a scheme by Govt. of India for the development of ITI in new and existing Trades. The major objectives of the Scheme are provision of quality education and enhancing learning outcomes of students, bridging Social and Gender Gaps in Technical Education, Ensuring equity and inclusion at all levels of Technical Education, Ensuring minimum standards in ITI provisions; Promoting Vocationalisation of education, increasing science & technologies.

To realize this vision, Amdi Nagar ITI IMC Society is going to introduce various facilities and Trades alongwith software for training and upliftment of technical education.

### 2. Brief scope of work :

- i. Upgradation shall be implemented in existing and new trades
- ii. The bidder is to conduct survey of the existing facility and need to prepare a complete line of action and plans related to course of action.
- iii. To supply computer, necessary tools, equipment, gadget, software and any other components required to conduct the trade activities.
- iv. To installed and maintain in working condition of the supplied equipment and necessary accessories during the contract period.
- v. To provide part-time trainer to conduct the classes in each trade based learning is being implemented.
- vi. To provide training to teachers in each trade and continuous support to teaching staff.
- vii. Develop an Online Monitoring System for trade course implementation.
- viii. Workshop for of the scheme and trades to be conducted by the bidder.
- ix. The bidder has to organize Seminar, workshop and assessment of the project.

### 3. Eligibility Criteria :

- i. The bidder must be a registered Company/Proprietorship firm/Partnership firm/Trust or PSU in India and be in existence for at least three years as on 01-03-2020.
- ii. Bidder should have at least one years' experience of implementation of these types of work in government's or private organization
- iii. The bidder should have average turnover during last two financial years of minimum Rs 3.00 (three) crore in India in education sector.
- iv. The bidder must bid for all projects
- v. All experiences regarding eligibility criteria will be pertaining to experience in India only. Experience outside India will not be eligible for qualifying under this Tender.
- vi. The bidder should have an office in the state of Chhattisgarh with preferable office in Bhilai.

- vii. The bidder Consortium or partner will be not allowed.
- viii. Bidder should have at least one years' experience of implementation of similar nature of projects in India
- ix. All experiences regarding eligibility criteria will be pertaining to experience in India only.
- x. Bidder should provide solvency certificate if available (Preferential).
- xi. Bidder should submit previous work experience in this area of work.
- xii. Bidder should not be blacklisted from any government agency.
- xiii. Bidder should have adequate amount of training staff for regular training (Should submit their resume).
- xiv. OEM & manufacturer authorization are required.
- xv. ISO and CE Certificate for the companies is required.

#### **4. TERMS OF REFERENCE :**

The successful bidder shall be selected on the basis of Experience, Quality, propose technology and Cost Based Selection (QCBS) procedure subject to qualifying the stipulated eligibility criteria. More details about the Project, the bid submission procedure and the selection methodology are available in the Request for Proposal (RFP) document.

- i. IMC is willing to implement strive for motivation of secondary for Science, innovative work, invention and increase creativity.
- ii. Interested bidder engaged in similar works are invited to submit Technical and Financial Proposals for the above-mentioned services. A quality-based procedure shall be followed for selection of Technical Proposals for the firms that meet the eligibility criteria. A firm will be selected through Quality-and Cost-Based Selection (QCBS) procedures described in this RFP. The proposal will be the basis for contract negotiations and ultimately for signing a contract with the selected firm.
- iii. The bidders must familiarize themselves with local conditions and take them into account in preparing their proposals.
- iv. The bidders must provide professional, objective, and impartial advice and at all times IMC interests paramount, without any consideration for future work, and strictly avoid conflicts with other assignments or their own corporate interests. Bidders shall not be hired for the assignment if it is in conflict with their prior or current obligations to other clients, or may place them in a position of not being able to carry out the assignment in the best interest of the IMC.
- v. The costs of preparing the proposal and of negotiating the contract, including field visits etc., are not reimbursable
- vi. IMC is not bound to accept any of the proposals submitted and reserve the right to reject any or all



- proposals without assigning any reasons.
- vii. Without limitation on the generality of this rule, bidders shall not be hired under the circumstances set forth below:
  - viii. Bidders shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the bidders.
  - ix. If the envelopes are not sealed and marked as instructed above, the Bid may be deemed to be nonresponsive and liable for rejection.
  - x. Onside one year warranty all the gadget and equipment of lab is mandatory.

## 5. Documents :

- i. To enable you to prepare a proposal, please find and use the attached Documents listed in subsequent sections (Appendix I).
- ii. The proposal submitted by the Bidder must be in English language.
- iii. At any time before the submission of proposals, the IMC may, for any reason, at its own initiative, modify the Documents by amendment. The amendment will be notified in writing and upload in the web portal. IMC may at its discretion extend the deadline for the submission of proposals.

## 6. Preparation of Proposal :

You are requested to upload/submit your proposal in following 3 folders:

- i. Documents in proof of eligibility
- ii. Technical Proposal
- iii. Financial Proposal (BOQ)

### 6.1 Following documents must be furnished in proof of eligibility -

- 6.1.1. Registration Certificate of Company/Firm.
- 6.2.2. Bidder's experience of undertaking similar works for any Government agency. Scope of services rendered by the firm should be clearly indicated in the certificate/work order from the client.
- 6.2.3. Bidder's turnover for the last 3 years certified copy of the audit report may be furnished in support of the details.
- 6.2.4. Demand draft of Rs. 5000/- (rupees five thousand) in favour **Amdi Nagar ITI IMC Society** payable at **Durg** from any bank.
- 6.2.5. Power of Attorney for the Authorized representative.
- 6.2.6. Description of the Bidding Company.
- 6.2.7. The bidder should have adequate financial resources to undertake the contract. The Bidder need to be submit Solvency Certificate from any Nationalized /Scheduled Bank(Preferable)

6.2.8. Self attested photocopy of GST & I-Tax certificate.

6.2.9. Any quality certificate, like - ISO 9001:2008 etc.

6.2.10. Affidavit duly attested by Notary Public/1<sup>st</sup> Class Magistrate to the effect that the bidder was neither black listed by Centre/any State Govt. or any Board/Corporation, nor had the bidder done any Govt. work un-authorized manner.

## **6.2. Technical Proposal :**

6.2.1. In preparing the Technical Proposal, bidders are expected to examine the documents constituting this RFP in detail. Material deficiencies in providing the information requested may result in rejection of a proposal.

6.2.2. The technical proposal shall provide the following information:

- a. A brief description of the propose technology.
- b. List of the propose activities and brief description.
- c. List of Propose Gadget & equipments and software, accessories etc.
- d. A description of the methodology and work plan for performing the assignment (Form 3).
- e. List of proposed Key Professional staff or authorized representative for the
- f. A description on quality assurance.

6.2.3. The Technical Proposal shall not include any financial information.

6.2.4. The bidders are expected to examine all terms and instructions included in the Documents.

Failure to provide all requested information will be at your own risk and may result in rejection of your proposal.

6.2.5. A good working knowledge of local languages is must for the operating staff.

## **6.3 Financial Proposal :**

6.3.1. In preparing the Financial Proposal, bidders are expected to take into account the requirements and conditions outlined in the RFP document.. The Financial Proposal should clearly include, the GST, insurances, duties, fees, levies, and other charges imposed under the applicable law.

6.3.2. All payments will be paid in Indian National Rupee (INR)

**6.3.3.** Conditional offer or the proposal not upload as properly shall be considered non-responsive and is liable to be rejected.

## **7. Submission of Proposals :**

7.1. The Bidder shall seal the Bid and each copy of the bid in separate envelopes, each containing the documents specified on the envelopes as "QUALIFICATION/ TECHNICAL Bids shall be sealed in an outer envelope and must be marked:

- a. Project Name:
  - b. (Do not open, except in presence of the evaluation committee)
- 7.2. Accordingly, the bidder must be uploaded the bids in the website. The uploaded bids will be taken as authentic bids though hard copy of the bids will take for reference only.
- 7.3. Qualification Bid Form, duly completed and signed by a person or persons duly authorized to bind the Bidder to the bid.
- 7.4. The proposal must contain no interlineations or overwriting except as necessary to correct errors made by the Bidders themselves, in which cases such corrections must be initialed by the person or persons signing the proposal.

Deadline for Submission of RFP : 7	Proposed Qualification and competence of the key staff for the Assignment.	3	
8	Process of assessment and evaluation	4	
9	Proposed strategy for supervision& monitoring	3	
		70	

- 9.6. In case of QCBS, the lowest evaluated Financial Proposal will be given the maximum financial score (Sf) of 30 points. The financial scores (Sf) of the other Financial Proposals will be computed by comparing the propose cost and **BOM (Bill of Materials)**.
- 9.7. Proposals will be ranked according to their combined technical (St) and financial (Sf) scores out of maximum weights 100.  

$$\text{Total Score} = \text{St (Technical Score)} + \text{Sf (Financial Score)}$$
The bidder achieving the highest combined technical and financial score will be invited for agreement.

**8. Clarification of Bids:**

- 10.1. During the final Bid evaluation, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered, or permitted.
- 10.2. Bidder must present a PPT of their proposal when the purchaser ask.

## **9. Bid Validity :**

The Bids shall remain valid, at a year minimum, for the period specified in the Invitation for Bids - after the deadline date for bid submission prescribed therein by the Purchaser. In exceptional circumstances, prior to expiry of the bid validity period, the Purchaser may request that the Bidders extend the period of validity for a specified additional period. The request and the responses to the request shall be made in writing. A Bidder may refuse the request without forfeiting its bid security.

## **10. Amendments to the RFP :**

At any time prior to the last date for Receipt of Bid as indicated in the RFP Time Schedule, SS (RMSA) may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, amend the RFP by the issuance of Addendum. Any Addendum thus issued would be upload in the portal, no other communication will sent to the bidders.

## **11. Purchaser's Right to Accept Any Bid and to Reject Any or All Bids :**

The Purchaser reserves the right to accept or reject any bid or to annul the bidding process and reject all bids (whether first or second stage) at any time prior to Contract award, without thereby incurring any liability to the Bidders. No bidder shall have any cause of action or claim against SS (RMSA) or its officers, employees, successors or assignees for rejection of their RFP.

## Section II. General Conditions of Contract (GCC)

### 1. Definitions -

In this Contract, the following terms shall be interpreted as indicated below.

- (i) "Contract" means the Contract Agreement/Order entered into the Purchaser and the Supplier and /or Purchase Order issued from the purchaser to the supplier, together with the Contract Documents referred to there in.
- (ii) "Contract Agreement" means the agreement entered into between the Purchaser and the Supplier and/or Purchase Order issued from the purchaser to the supplier, using the Form of Contract Agreement contained in the Sample Forms Section of the Bidding Documents and any of this form agreed to by the Purchaser and the Supplier. The date of the Contract Agreement shall be recorded in the signed form.
- (iii) "Implementation Schedule" means the Implementation time line of the scheme.
- (iv) "Contract Price" means the price or prices( including all taxes) defined (Contract Price and Terms of Payment) of the Contract Agreement.
- (v) "Bidding Documents" refers to the collection of documents issued by the Purchaser to instruct and inform potential suppliers of the processes for bidding, selection of the winning bid, and Contract formation, as well as the contractual conditions governing the relationship between the Purchaser and the Supplier.
- (vi) "Purchaser" means the person purchasing the system
- (vii) "Bidder" means the person(s) whose proposal to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.
- (viii) "Supplier's Representative" means any person nominated by the Supplier and named as such in the Contract Agreement and approved by the Purchaser to perform the duties delegated by the Supplier.
- (ix) "Subcontractor," including vendors, means any person to whom any of the obligations of the Supplier, including preparation of any design or supply of any Information Technologies or other Goods or Services, is subcontracted directly or indirectly by the Supplier.
- (x) "TINKERING LAB" means Atal Tinkering Lab- an innovation lab.
- (xi) "Bid" means the proposal submitted by Bidder.
- (xii) "Intellectual Property Rights" means any and all copyright, moral rights, trademark, patent, and other intellectual and proprietary rights, title and interests worldwide.
- (xiii) "Contract Period" is the time period during which this Contract governs the relations and obligations of the Purchaser and Supplier in relation to the System.
- (xiv) "Materials" means all documentation in printed or printable form and all instructional and informational aides in any form (including audio, video, and text) and on any medium, provided to the Purchaser under the Contract.

### 2. Contract Documents -

The Contract Agreement, all documents forming part of the Contract (and all parts of these documents) are intended to be correlative, complementary, and mutually explanatory. The Contract shall be read as a whole.

### **3. Award of Contract -**

The Contract will be awarded within 15 days after successful Negotiations with the Bidder and the Bidder is expected to commence the assignment within 15 days of signing of the Contract.

### **4. Purchaser's Right to Vary Quantities at Time of Award -**

- 4.1. The Purchaser reserves the right at the time of Contract award to increase or decrease, any of the following:
  - a. the quantity of substantially identical Subsystem; or
  - b. the quantity of individual hardware, Software, related equipment, Materials, products, and other Goods components of the Information System; or
  - c. the quantity of Installation or other Services to be performed, from that specified in the Technical Requirements, without any change in unit prices or other terms and conditions.
- 4.2. Additional equipment will be added subsequently, subject to approval and availability of funds as clause 42.1.

### **5. Time for Commencement and Operational Acceptance -**

The Supplier shall commence work on the System Lab within the period specified in the Implementation Schedule in the Technical Requirements Section and any refinements made in the Agreed and Finalized Project Plan.

### **6. Confidentiality -**

Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the proposals or to other persons not officially concerned with the process, until the winning form has been notified that it has been awarded the contract.

### **7. Payment -**

#### **7.1. Contract Price – Term of Payment**

- 7.1.1. Contract Price shall mean the price arrived at the successful completion of the bid with the successful bidder(s) and/or any enhancements or reductions subsequently appended to the Contract. The Contract Price shall be a firm lump sum not subject to any alteration.
- 7.1.2. The Supplier shall be deemed to have satisfied itself as to the correctness and sufficiency of the Contract Price, which shall, except as otherwise provided for in the Contract, cover all its obligations under the Contract.

#### **7.2. Term of Payment**

- 7.1.1. Payment will be on reimbursement basis.

**7.1.2.** The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, Delivered, Installed

## **8. Contract Period:**

The Contract shall continue in force for one year until the Information System and all the Services have been provided unless the Contract is terminated earlier in accordance with the terms set out in the Contract.

The contract period may extend another one/two years subject to satisfaction of implementation and performance appraisal report of bidder.

## **9. Governing Law -**

The Contract shall be governed by and interpreted in accordance with the laws of India.

## **10. Termination Clause**

IMC reserves the right to withdraw the work in part or in whole, in case of serious default on the part of the organization/unforeseen reasons, after signing the contract.

Any violation of any terms and conditions of the contract agreement duly executed between the parties would result in forfeiture of security and Bank guarantee along with cancellation of contract in addition to other penal action as per the provisions of criminal/civil law.

## **11. Functional Guarantees**

The Supplier guarantees that, once the Operational Acceptance Certificate(s) has been issued, the System represents a complete, integrated solution to the Purchaser's requirements set forth in the Technical Requirements and it conforms to all other aspects of the Contract.

## **12. Defect Liability**

**12.1.** The Supplier warrants that the System, including all Information Technologies, Materials, and other Goods supplied and Services provided, shall be free from defects in the design, engineering, Materials, and workmanship that prevent the System and/or any of its components from fulfilling the Technical Requirements or that limit in a material fashion the performance, reliability, or extensibility of the System and/or Subsystem.

**12.2.** The Warranty Period shall commence from the date of Operational Acceptance of the System and shall extend for the length of time specified in proposal.

**12.3.** Any defective Information Technologies or other Goods that have been replaced by

the Supplier shall remain functional.

- 12.4.** Items substituted for the effective parts of the Subsystem during the Warranty Period shall be covered by the Defect Liability Warranty.

**13. Penalty Clause for delay and unsatisfactory performance -**

If at any time during performance of the Contract, the party fails to maintain the prescribed time schedule then they should promptly notify in writing of the fact of the delay, its likely duration and its cause(s). Within a reasonable time after receipt of the notice, the principal will evaluate the situation and may, at its discretion, extend the time for performance in which case the extension shall be ratified by the parties in writing.

**14. Force Majeure –**

“Force Majeure” shall mean any event beyond the reasonable control of the Purchaser or of the Supplier, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected and shall include, without limitation, the following:

- (a) war, hostilities, or war like operations (whether a state of war be declared or not), invasion, act of foreign enemy, and civil war;
- (b) rebellion, revolution, insurrection, mutiny, usurpation of civil or military government, conspiracy, riot, civil commotion, and terrorist acts;
- (c) confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de jure or de facto authority or ruler, or any other actor failure to act of any local state or national government authority;
- (d) strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage or restriction of power supply, epidemics, quarantine, and plague;
- (e) earthquake, landslide, volcanic activity, fire, flood or inundation, tidal wave, typhoon or cyclone, hurricane, storm, lightning, or other inclement weather condition, nuclear and pressure waves, or other natural or physical disaster;

**15. Dispute Resolution Mechanism -**

Any dispute arising out of the contract, which cannot be amicably settled between the two parties, shall be settled by the arbitrator or District court of Durg.

Anything that is not covered in the scope of RFP will be governed by the law of State procurement for the terms as per the GOI of India.



### **Section III. Scope of Work & Technical Requirements**

Technical proposal is invited from the reputed organization for a supply of Computers, Computer Peripherals, Software, Accessories, Smart Class Solutions ICT Infrastructure items and Furniture

#### **1. Scope and Objectives of the Project :**

Scope of the TINKERING LAB referred in the Instruction to bidder and details are:

- i. The bidder is to conduct the "Awareness Programme" on supplied hardware.
- ii. To supply computer, gadget, software and connected accessories
- iii. To provide and maintain in working condition the supplied and installed computer hardware, software and necessary accessories including during the contract period
- iv. To provide part-time trainer to conduct the classes in each school.
- v. To provide training to minimum three teachers in each schools and continuous support to teachingstaff.
- vi. Conduct assessment of the students.
- vii. Quarterly seminar of students and award system to motivate the students.
- viii. Workshop for Head of the schools and review/assessment of the scheme.

#### **2. Technical Specification and Infrastructure Setup in Project Site :**

2.1. Bidder has to proposed on the following equipment and software mentioned in the RFP

##### **Category of Equipment**

1. ICT infrastructure
2. Furniture and Refurbishment
3. Software packages & ERP

**Category 1: Computer and ICT Hardware**

S. No.	Type	DESCRIPTION OF ITEMS AS PER TOOL LIST	TOTAL QUANTITY
1	Hardware	<b>ALL IN ONE DESK TOP COMPUTER :</b>	30
		<b>Processor</b> - (a) Make Intel Core i5 10th Generation Or Upper Generation	
		(b) Frequency - 3.0 GHz or higher with INTEL Turbo Booster Technology	
		(c) Cache Memory - Minimum 6MB Case or higher	
		No. of core. - 4 Core(Minimum) or higher	
		<b>Chipset</b> - Intel Chipset on OEM Mother Board	
		<b>Graphics</b> - Grahics Type Integrated	
		<b>Storage</b> - Type of Hard Disk drive SATA, Hard Disk Drive Size - 1TB(1000GB) Hard Disk Drive rotation Speed - 7200 rpm	
		<b>RAM</b> - 8 GB (1x 8GB)DDR 4, Frequency2400 MHz or 2460 MGz, Expandability upto16 GB with 2 memory DIMM Slots	
		<b>Operating system</b> - Windows 10 Professional preloaded with Certification (for Acedemic use)	
		<b>Display</b> - 22", Resolution(Pixel) - 1920 x 1080 (FHD) Wide Screen LED Display Monitor	
		<b>Port</b> -	
		(a) Audio - 2.5/3.5 mm Audio Jack(Audio In , Audio Out, Mic In) with front audio port	
		(b) USB - USB 3.0/USB3.1 Gen 1 (Min 5 USB Ports)	
		(c) Display - VGA Port, HDMI Port/Display Port/DVI Port(Minimum one Digital Port for HD Display)	
		<b>Input Devices</b> -	
		(a) KeyBoard -Standard Keys with Volume control via USB Interface(OEM)	
		(b) Mouse - Optical Mouse with Scroll controll via USB interface(OEM)	
		<b>Audio Feature</b> - Integrated Stereo sound with inbuild interna speakers and mic.	
		<b>Connectivity</b> -	
(a) WiFi Connectivity 802.11 a/b/n/ac			
(b) Bluetooth Connectivity 4.0 or higher			
(c) Network Port - Lan Port Integrated GigabyteEthernet10/100/1000			
<b>Power</b> - Input Voltage - 220/240 Volt AC, Single Phase, 50/60 Hz.			
<b>Others</b> -			
(a) DVD R/W 8x or higher speed( Output drive integrated)			
(b) Preloaded Antivirus// Total security with Licence which can be renew after expiry of licence.			
<b>Onsite OEM Warrenty</b> - 3 years			
2	Hardware	<b>LAPTOP COMPUTER:-</b>	1
		<b>Processor:</b> (a) Make Intel Core i5 10th Generation Or Upper Generation.	
		(b) Frequency - 3.2 Ghz or Higher Clock Speed With Intel Turbo Boost Technology	

		( c) Cache Memory - Minimum 6 MB Cache or higher	
		(d) No. of Core - 4 Core(Minimum) or Higher	
		<b>Chipset</b> : Intel Chipset On OEM Motherboard	
		<b>Graphics</b> : 2 BG Dedicated Graphic Card	
		<b>Storage</b> : Type of Hard disk drive SATA, Hard Disk Drive Size 1TB(1000 GB) Hard disk drive rotataion speed 5400 rpm or Better rpm	
		<b>RAM</b> : 4 GB (1 x 4GB) DDR 4, Frequency 2400 MHz or 2666 MHz	
		RAM Expandability Upto 16 GB With 2 Memory DIMM Slots	
		<b>Operating System</b> :Windows 10 Professional Preloaded with Certification (for Acedamic Use)	
		<b>Display</b> :	
		Display Size (Inch) 15.6" , Display Resolution (Pixels) 1920 x 1080 (Full HD Dispaly)	
		<b>Ports</b> : (a) Audio - Audio In, Audio Out, Mic. In Combine Audio & Mic port	
		(b) USB - USB 3.0/USB 3.1 Gen 1 (Minimum 3 USB Ports)	
		(c) Display - VGA Port, HDMI Port (for HD Display)	
		<b>Input Devices</b> :	
		Keyboard - Integrated Full-size backlit keyboard with numeric keypad	
		<b>Audio Feature</b> - Integrated Stereo Sound with inbuilt internal speakers & Mic.	
		<b>Connectivity</b> :	
		(a) Wi-fi Connectivity 802.11 a/b/g/n/ac	
		(b)Bluetooth Connectivity 4.0 or higher	
		(c) Network Port - LAN Port Integrated Gigabit Ethernet 10/100/1000	
		<b>Power</b> :	
		(a) Input Voltage (AC power adapter) - 220/240 Volt AC, Single Phase, 50/60Hz	
		(b) Battery Type (Li-Ion/Li-Polymer) Removable	
		(c) Battery Back-up (Hours) 3 (minimum)	
		<b>On Site OEM Warranty</b> : 3 Years Onsite Warranty	
3	Hardware	<b>Wi-Fi Router</b> :	1
		(a) Wireless Connectivity	
		(b) IEEE802.11b/g/n/ 2.4 Ghz	
		(c) 1 ADSL 2+Port	
		(d) Fast ethernet Port	
		(e) IPV6 Support	
4	Hardware	24 Port Switch - 10/100/1000 mbps port/512 kb interface.	1
5	Hardware	<b>Laser Color Printer</b> :	1
		Print Technology - Laser	
		Type of Printing - Color	
		Paper Size - A4 Letter Leagal	
		Print Speed(A4) - Mono (PPM) upto 16	
		Print Speed(A4) - Color (PPM) upto 17	
		Print Resolution(Dpl) - 600 x 600 dpi or higher	
		Memory (MB) - 128 MB NAND Flash or higher	

		USB Port - Hi-speed USB 2.0 (USB cable included)	
		Paper Tray Capacity - 2	
		Compatible Operating Syaytem -Windows 10, 8.1, 8.7(32-bit or 64 bit),Vista , Windowa XP SP3 or higher.	
		On site OEM Warranty - 1 year.	
6	Hardware	<b>Laser Network Monochrome Printer :</b>	1
		<b>Print Technology- Laser Paper Size</b> - A4, Letter, Legal	
		<b>Print Speed (A4)</b> - Monochrome Upto 24 PPM <b>Print Resolution</b> - Up to 1200 x 1200 dpi <b>Memory</b> - 128 MB NAND Flash or Higher <b>Duplexing Feature</b> :- YES (Automatic)	
		<b>Network Standard</b> - built-in Ethernet, WiFi 802.11b/g/n	
		<b>Interface</b> :- Hi-Speed USB 2.0 ; 1 Ethernet 10/100 (USB Cable Included)	
		<b>Paper Tray Capacity</b> - 150 (Minimum)	
		<b>Number of Paper Trays</b> - 2	
		Compatible Operating Systems -Windows 10, 8.1, 8, 7 (32-bit or 64-bit), Vista, Windows XP SP3 or higher. <b>Warranty</b> :- 1 Year	
7	Hardware	<b><u>DOCUMENT SCANNER A4 SIZE-</u></b>	1
		Scanner Type Flat Bed Document Size - A4	
		Optical Resoluiom (Dpi) - 4800 x 4800 dpi Monochrome Scan Speed - 10 ppm	
		Colour Scan Speed - 10 ppm Colour Depth (Bits) - Upto 48 Bit InterFace - High Speed USB 2.0	
		OS Compatibility - WINDOWS 10/8.1/7 Scan File Formats - PDF & IMAGE	
		Bundled Softwares & Accessories to be supplied - DRIVER & USB Cable Warranty (Year) - 1	
8	Hardware	<b><u>LCD PROJECTOR -</u></b>	3
		LCD PROJECTOR WITH REMOTE CONTROL	
		Native Resolution - 800 x 600 (SVGA) or Higher Brightness - 3000 Lumens or Higher	
		Contrast Ratio - (Minimum) (pixels) 15000:1 Aspect Ratio - 4:3/16:9	
		Keystone Correction Automatic & Manual Both	
		Minimum Life of projection Lamp (In Normal Mode) 20,000 (Hours) Video Compatibility - PAL/NTSE	
		Inbuilt Speaker	
		Ports & Connectors - HDMI In, Audio In, Audio Out, Video In, USB Port , VGA In Power Supply - 210V-240V, 50/60 Hz	
		<b>Additional</b> - Wall Mount for Projector	
		Warranty - 1 Year	
9	Hardware	<b>Matte Antiglare Screen</b> - Size - 8' x 6' With Stand Aspect Ratio - 4:3 & 16:9 Type - Antiglare	1
		For Text/Multimedia Projection	
10	Hardware	<b>On-Line UPS 5.0 KVA</b>	2
		Rating in KVA (KVA) - 5.0 KVA	
		Technology - inbuilt isolation transformer	
		Input Power - single phase 160V - 260V sinewave,50Hz/60Hz Output power - Single phase 230V +/-1% Puresinewave 50 Hz DC Voltage 72 V (Battery inside)	

		Charge Current 1.5 Amps Backup time (Minutes) - 30	
		Overload & Short Circuit Protection Warranty for UPS - 2 Year Warranty for Battery - 1 Year	
		Other - Cabling 5 meters for input and out put With Paralleling kit for synchronising	
		Stands for Battery shall be Provided alongwith UPS	
		Installation - Required	
11	Hardware	<b>Sound System 2.1 Channel -</b>	1
		Speaker Type - 02 Way Speaker/ 2.1 channel Amplification Method - Passive Speaker	
		Power Handling (Watt) - 25 Watt rms (Min) or Above Input Ports - 2 Channel RCA/3.5mm Audio Jack/USB input Frequency Response (Hz) 20-20,000 Hz	
		AC Power Input 230V ~ 50/60 Hz	
12	Hardware	<b>Air conditioner Split type 1.5 tons -</b>	4
		Type of Air conditioner High wall Split AC with Remote control unit Technology of AC - Inverter Based Technology	
		Nominal cooling capacity in Ton / (kcal/hr) 1.5 Ton / 4500 kcal/hr Coil Material - 100 % Copper	
		Power Supply (Volt/Phase/Hz.)	
		220-240/Single/50Eco-friendly refrigerant - YES	
		Hot & Cold Cooling, Air Blower with auto air swing(Up-Down) BEE Star Rating - 3 Star(Minimum)	
		WARRANTY	
		Warranty on Machine 1 year Warranty on Compressor 5 year	
		INSTALLATION	
		Installation Required.	
13	Hardware	<b>I MAC PC</b>	1
		60.96 cm (24-inch) Retina 4.5K Display	
		Apple 8-core M1 chip, Support for "Hey Siri"	
		4480 x 2520 resolution, 500 nits Brightness	
		1080p FaceTime HD camera with M1 ISP	
		Magic Keyboard, macOS Operating System	
		Configurable to 16GB unified memory, Up to 2 TB storage	
		Wide colour Display and True Tone technology	
		1080p FaceTime HD camera with M1 image signal processor	
14	Hardware	<b>Video Conferencing Setup</b>	3
		IFP TV 65 inch or above	

		OPS i3 or i5 or above	
		EPTZ camera	
		Speaker Setup 5.1 channel Speaker	
15	Hardware	<b>DSLR camera</b>	1
		Still photography , video recording , autofocus , 16:9 resolution	
		4K recording , Detachable lens	
16	Hardware	<b>Recording studio setup</b>	1 each
		tripod set, green background , mic for recording	
		Dustfree chamber , flash lights	
17	Hardware	<b>Photocopy Machine</b>	1
		Print resolution 600 x 600 dpi	
		Print speed 31 ppm	
		Laser	
		Input+R170:R173 Tray 1, Automatic Document Feeder	
		Input Tray 1: 8.5 x 14" / 21.59 x 35.56 cm	
		Input Tray 1: 60 to 163 gsm / 16 to 43 lb	
		ADF: 60 to 120 gsm / 16 to 28 lb	
		RJ45, USB Type-B, Wi-Fi	
		Android, Apple Air Print, Google Cloud Print, USB Port	
		600 MHz	
		256 MB	
		Linux, Windows, mac OS/OS X	

## Category 2: Furniture & Refurbishment

<b>Category 2: Furniture and refurbishment</b>			
<b>S. No.</b>	<b>Type</b>	<b>DESCRIPTION OF ITEMS AS PER TOOL LIST</b>	<b>TOTAL QUANTITY</b>
1	Furniture	Dual Desk or Chair and Tables for Trainees Standard	25
		<p><b>TYPE OF DESKING INTEGRATED DESK CUM SEATING WITH SHELF / STORAGE UNDER DESK</b></p> <p>Desking Configuration (<b>TWO SEATER</b>) With Angle Iron Frame - <b>OVERALL SIZE - 900 x 900 x 900/450/760 mm</b> Angle Iron Frame</p> <p><b>TYPE -</b> Steel structure of MS angle &amp; ISI marked prelaminated MDF board top seat &amp; Back rest.</p> <p><b>TOP -</b> 900 x 450 mm made of 18 mm Thick Pre Laminated MDF Board, in approved shade with half round lipping with thinner polish or touch wood polish.</p> <p><b>Seat &amp; Back -</b> 900 x 295 mm mm made of 18 mm Thick Pre Laminated MDF Board, in approved shade with half round lipping with thinner polish or touch wood polish, should be screwed and fixed with nut bolt &amp; Washer. <b>STRUCTURE -</b> Made of MS angle 32 x 32 x 3/2.5 mm welded and one coat of metal primer of reputed make shall be applied after proper surface finishing and applying putty on the surface and over it one under coat and one final coat of superior quality synthetic enamel paint of standard make and one final coat of superior quality synthetic enamel paint of standard make and ISI mark, shall be applied in Gray shade.</p>	
2	Furniture	<b>COMPUTER TABLE WITH TRAY FOR KEYBOARD &amp; ONE STORAGE -</b>	30
		<p>Computer table - Laminated top 150X650X750 mm with sliding tray for</p> <p><b>OVERALL SIZE -</b> 1070 (L) x 510 (W) x 760 (H) mm</p> <p><b>Table Top -</b> Top size 1070 x 510 mm made of 18 mm thick prelaminated particle board natural teak shade ISI Marked, the top shall be firmly screwed on frame and edges of the top shall be sealed with beading of 18 mm half round teak wood.</p> <p><b>Sliding key board tray -</b> A sliding key board tray shall made of 18 mm prelaminated particle board size 702 mm x 370 mm with locking arrangement gap between top and tray shall be 125 mm approx. thickness of sliding channel shall be minimum 1.6 mm make.</p> <p><b>Storage -</b> Made of 18 mm particle board size 720 mm (L) x 390 (W) mm edges of shelves shall be sealed with 18 mm half round teak wood beading. <b>Drawer -</b> One no. Drawer of size 264 (L) x 176 (W) and one Cub Board of 264 mm (L) x 450 mm (H) shall provided on right hand side below the top, the knobs and locking arrangement shall be provided on cup board and drawer.</p> <p><b>Frame -</b> The rigid steel structure shall rectangular base pipes of size 50 x 25 x 1.25 mm with quality rubber plugs at base. The complete structure shall pretreated and powder coated with minimum thickness of 60 microns coating.</p>	
3	Furniture	<b>OPERATORS CHAIR :-</b>	30
		<p><b>Type central tilt, without arms, mounted on castor wheels, adjustable height</b></p> <p><b>OVERALL SIZE -</b> 650 (W) x 650 (D) x 820/930 (H) mm Adjustable Seat Height 400 to 510 mm</p> <p><b>Seat Size -</b> 460 x 600 mm Approx</p> <p><b>Back Size -</b> 460 x 610 (H) Approx</p>	

		<b>Seat &amp; Back</b> - Seat & Back Should be made up of 12 mm thick hot pressed plywiid upholstered with febric and molded polyurethane foam (50 mm thic) with 3 mm PVD Beading.	
		<b>Mechanism</b> - Should have gas lift mechanism.	
		<b>Castors</b> - The twin wheel castors should be injected molded in back Nylon. <b>Pedestal Assy</b> - The pedestal should be injection molded in black 30% glass filled Nylon with gas lift mechanism.	
4	Wiring	<b>Cabling and LAN</b>	Service
		Campus WIFI , WiFi Lan and Ethernet Network	
		Company can vist campus of Estimate	

<b>Category 3: Software &amp; Erp</b>			
S. No.	Type	DESCRIPTION OF ITEMS AS PER TOOL LIST	TOTAL QUANTITY
1	Software	<b>MS Office 2019 Professional</b> for Academic Purpose Life time license Validity with 01 No Media Support for Each ITI (Against Each 11 License One Media DVD) Certificate of License Shall be provided. ( <b>Must Include - Word, Excel, Powerpoint, Access, Outlook</b> ) -	30 Licenses
2	Software	Antivirus/ Total security for – clients / workstations in profile with validity of three year.	30 Licenses
3	Software	Tally ERP 9 or Latest (Multi User) GST Ready	30 Licenses
4	Software	E learning solution (institute License )	1
5	Software	HRMS and attendance management	1
6	Software	Erp Software for institute	1

2.1. Bidder has to submit the proposed list of equipment like computer, other gadgets and software with specification as per their propose technology for each trade (Appendix)

2.2. Bidder has to submitted the propose list of necessary furniture, stationery and consumables. (Appendix )

2.2. All the item/equipments in the lists must be supplied, installed and commissioned at by the bidder.

2.3. AMC of all the equipment during the project period shall be borne by the bidder.

2.4. All the active equipment must be operate on voltage range and frequency range, 100v to 280v , 50Hz +/- 2Hz.

2.5. Unless otherwise specified, all equipment must operate in environment of temperature, humidity and dust conditions.

### 3. Content :

3.1. The language of the contents and communication of the classes should be English and local language

### 4. Capacity Building of Tainers :

4.1 Bidder has to train Trainers.



**ANNEXURE - I**  
**BID FORM**

To,

The Chairman  
Amdi Nagar ITI IMC Society  
Hudco, Bhilai  
Pin Code: 491001

Sir,

Having examined the bidding documents, we undersigned, offer to supply and deliver (description of goods and services) in conformity with the said bidding documents as per the prices given in the price schedule. We undertake, if our bid is accepted, to commence delivery within (7) days and to complete delivery of all the items specified in the order within (7) days calculated from the date of receipt of your Purchase Order.

We agree to abide by this bid for a period of 180 days from the date fixed for bid opening in instructions to bidders and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal order is prepared and executed, this bid, together with your written acceptance thereof, shall constitute a binding order between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated \_\_\_\_\_ day of \_\_\_\_\_ 2021

Signature and Seal of the Bidder

### ANNEXURE – II (A)

**Technical Specification sheet**

**Note :- Give Technical Specification for Items to be quoted in following Pro forma only. Any deviation**

**will not be accepted.**

**(Tender Name.....)**

**Name of Bidder .....**

Item Serial No.	Item Code	Specific ation details of the items as per the tender	Detailed Specification s of items, which bidder offers as per the Technical literature/ Catalogue/ Brochure attached	Page no. details of items in Technical literature/ Catalogue / Brochure attached	Name of accessori es with specificat ions (if any )	Make/ Brand (including product code/model nos. if applicable)	Manufa cturer"s Name

## ANNEXURE – II (B)

### Price Bid

**Note :- Give Bid Price Item-wise in the following Pro forma only. Any deviation will not be accepted.**

### PRICE SCHEDULE

(Tender Name.....)

Name of Bidder .....

(Amount in Rs.)


Note:-

- a. The bidding prices shall be for F.O.R. Destination.
- b. Bid price ( Column no. 8) should be inclusive of all taxes and charges (such as charges for Pre dispatch Inspection/ Demonstration/ Installation/ Commissioning/ Transportation/ Excise/ Custom/ Services charges etc. c. Conditional rates will not be accepted.
- c. The Rates quoted in Column 8 will be considered for comparison.
- d. Specifications of the items which bidder offers in as per the attached catalogue/ brochure/ Technical details etc. will be considered for comparison and selection. Incomplete details will not be considered for comparison.
- e. One soft copy (in CD) of Price Schedule in Excel in separate sealed envelope.
- f. Price Schedule given in other form will not be accepted and bid will be rejected.
- g. Column as per prescribed pro forma should not be manipulated.

ANNEXURE- III

FORM - A

(To be signed and returned along with the tender)

I/We (Full Name).....

Address

.....  
.....  
.....

have read the Terms and Conditions of the tender No..... for the supply of various stores as per your tender notice for supply of items of various TRADES for Aamdi Nagar ITI , Hudco , Bhilai of Chhattisgarh due on \_\_\_\_\_ and I/ we fully accept the Terms and Conditions of the Bid supplied to me/ us with the Bidding Documents. I/ We also undertake to permit the Purchaser to inspect records and documents related to the bid submission and order performance. It is further noted that if any manipulation is found at any stage, the tender/ Order/ Supply order shall be rejected and the Purchaser may take any action against me/ us, as he/ she deems appropriate.

Details of Tender Document fee (Downloaded from Website) :

- (a) Value of Demand Draft Rs. 5000.00
- (b) Demand Draft No & Date. ....
- (c) Name of Bank .....
- (d) Place .....

Details of Earnest Money/ Bid security in the form of DD/ BG for which bid is submitted :

- (a) Value Rs. ....
- (b) Demand Draft/BG No & Date. ....
- (c) Name of Bank .....
- (d) Place .....

Date: .....

Signature  
(Name & full Address of the firm)

**ANNEXURE- IV**  
**Performance Bank Guarantee (PBG) FORM**

To,

The Chairman  
Amdi Nagar ITI IMC Society  
Hudco, Bhilai  
Pincode: 491001

**WHEREAS** ..... (Name of Successful bidder) hereinafter called "the Successful bidder" for Tender No..... has undertaken , in pursuance of Order (Notification of Award) No. .... dated ..... to supply ..... (Description of Goods and Services) hereinafter called "the Order".

**AND WHEREAS** it has been stipulated by you in the said Order that the Successful bidder shall furnish you with a Bank Guarantee by a nationalized bank for the sum specified therein as security for compliance with the Successful bidder's performance obligations in accordance with the Order.

**AND WHEREAS** we have agreed to give the Successful bidder a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the Successful bidder, up to a total of ..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Successful bidder to be in default under the Order and without cavil or argument, any sum or sums within the limit of ..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of.....20.....

Signature and Seal of Guarantors

.....  
.....

Date.....20.....

Address:.....

.....  
.....

**ANNEXURE-V**  
**DECLARATION FOR NOT BLACK LISTED**

Date .....  
To,

The Chairman  
Amdi Nagar ITI IMC Society  
Hudco, Bhilai  
Pincode: 491001

Dear Sir,  
Ref.: Tender No.

I / We ..... hereby confirm that our firm has not been banned or blacklisted by any government organization/Financial institution/Court /Public sector Unit /Central Government.

Signature of Bidder.....

Place :

Name .....  
Designation .....

Date :

Seal

**ANNEXURE- VI**  
**On Non Judicial Stamp Paper of Rs. 50/-**  
**निविदाकर्ता द्वारा Bid के साथ दिये जाने वाला**  
**शपथ-पत्र**

मैं..... आत्मज..... उम्र..... साकिन..... का निवासी हूँ जो  
कि, निम्नानुसार कथन कर शपथ पूर्वक प्रस्तुत करता हूँ :-

1. यह कि, मुझे/हमें निविदाकर्ता फर्म मेसर्स ..... की ओर से निविदा क्रमांक..... में निविदा प्रक्रिया अंतर्गत निविदा प्रस्तुत करने बाबत फर्म के सक्षम प्राधिकारी द्वारा विधिवत अधिकृत किया गया है, तथा मेरे / हमारे द्वारा प्रस्तुत की गयी निविदा में किसी भी प्रकार का निर्णय लेने हेतु मैं / हम सक्षम प्राधिकृत हैं।
2. यह कि, मैंने/हमने निविदा की सारी शर्तें ध्यानपूर्वक पढ़ी हैं और उनसे सहमत हैं तथा उन्हें मानने के लिये वचनबद्ध हैं।
3. यह कि, मेरे/हमारे द्वारा संलग्न किये गये सभी दस्तावेज सही है और उनमें किसी प्रकार की कांट-छांट नहीं किया गया है, एवं गलत जानकारी नहीं दी गई है, तथा हमारे कार्यालयीन पते एवं डीलरशिप विवरण संबंधी कोई भी तथ्य छुपाया नहीं गया है।
4. यह कि, मेरे/हमारे द्वारा कामर्शियल बिड में सामग्रियों के लिये जो स्पेशिफिकेशन दिया गया है और उनके सपोर्ट में जो भी संबंधित दस्तावेज, कैटलॉग/ब्रोशर्स आदि संलग्न किये गये हैं उनमें लिखा विवरण निर्माता द्वारा जारी किया गया है एवं मूल रूप में हैं और उनमें कोई फेरबदल या कांट-छांट नहीं किया गया है।
5. यह कि, मेरे/हमारे द्वारा निर्माता से मुझे/हमें जारी आर्थोराइजेशन प्रमाण पत्र जो कि बिड के साथ संलग्न किये गये हैं वे सही एवं मूल रूप में हैं और उनमें कोई फेरबदल नहीं किया गया है।
6. यह कि, मैं/हम दिये गये क्रयादेशानुसार सामग्रियों को निर्धारित समय सीमा में स्पेशिफिकेशन के अनुसार सप्लाई करने के लिये बाध्य हैं। देर होने या सामग्रियों के स्पेशिफिकेशन में अन्तर होने पर मुझे/हमें दिये गये क्रयादेश को निरस्त किया जा सकता है एवं मेरे/हमारे द्वारा जमा किये गये EMD/ Performance Bank Guarantee को निविदा की नियम एवं शर्तों के अनुसार राजसात किया जा सकता है तथा शासन को होने वाले नुकसान की भरपाई मेरे/हमारे द्वारा की जायेगी।
7. यह कि, मेरे/हमारे द्वारा दी गई जानकारी असत्य पाये जाने पर मुझे/हमें एवं हमारी फर्म को निविदा में भाग लेने से वंचित किया जा सकता है।

शपथकर्ता

//सत्यापन//

मैं..... आत्मज..... उम्र..... साकिन..... यह  
सत्यापित करता हूँ कि , इस शपथ पत्र की कंडिका क्रमांक 1 से लेकर 7 तक में दी गयी जानकारी सही एवं सत्य है , तथा कोई भी तथ्य छुपाया  
नहीं गया है।

शपथकर्ता

स्थान.....

दिनांक .....

हस्ताक्षर: .....

नाम: .....

धारित पद: .....

फर्म का नाम: .....

(सील सहित)

टीप:- यह शपथपत्र 50 रुपये के मुद्रांकित कागज पर शपथ आयुक्त द्वारा साक्षांकित किया हुआ होना चाहिए।

## Annexure-VII

### EARNEST MONEY DEPOSIT (EMD) DETAIL

S.No.	TENDER NAME	EMD AMOUNT IN INR	DD Details



## Annexure-VIII

“Form – C”

### CONSIGNEE RECEIVED & ACCEPTANCE CERTIFICATE (CRAC) (to be given order wise)

OFFICE OF THE PRINCIPAL / SUPERINTENDENT I.T.I : .....

Name & address of successful bidder, executing the order :

.....  
 .....  
 .....

Supply Order No. with date : .....

Invoice / Challan No. with date : .....

Date of supply at destination : .....

Name and contact no. of the person responsible to execute the : .....

Date of inspection (Inspection should be carried out order wise, as: ...../...../.....  
 per the order awarded, in the table format 'A', including all the  
 items of order)

TABLE FORMAT 'A'					
S No.	Item S. No.	Details of Items along with Specifications	Quantity	Operating manuals/ Technical details etc. attached (yes/ no)	Detailed remark (give detailed reasons in case item is not as per specification)

Whether training is required for supplied Equipment/ : .....  
 Machinery

(Yes/ No)

Dated Signature of the inspection officers with name and 1 .....

Designation

2 .....

Goods Invert Register (GIR No.) : .....

Stock ledger Number : .....

#### प्रमाण पत्र

प्रमाणित किया जाता है कि संचालनालय आदेश क्रमांक..... दिनांक..... मे उल्लेखित समस्त सामग्रिया क्रयादेश / स्पेसिफिकेशन अनुसार सही है एवं 1) ऐसी सामग्रिया(Hand Tools. Equipments. etc. ) जिनका संस्थापन नहीं किया जाना है, को संबंधित व्यवसाय में प्रशिक्षण में उपयोग लाया जा रहा है। अतएव सामग्रियों का देयक भुगतान योग्य है।

2) ऐसी सामग्रिया(Heavy Machines etc.) जिनका संस्थापन किया जाना है, का संस्थापन उपरांत संबंधित व्यवसाय में प्रशिक्षण में उपयोग में लाया जा रहा है अतएव सामग्रियों का भुगतान योग्य है

Dated Signature of

Store clerk/ Incharge

Dated Signature of

Store officers/ Incharge

Dated Signature of Principal

/ Incharge (with Seal)

## Annexure-IX

“Form – D”

### फर्म के भुगतान हेतु जानकारी

क्र.	आदेश क्र./ दिनांक	फर्म का नाम	संस्था में सामग्री प्रदाय दिनांक	क्या फर्म द्वारा प्रदायित सामग्री आदेशित स्पेसिफिकेशन के अनुरूप है (हां / नहीं)	सामग्री का जी. आई. आर. / स्टॉक एंट्री की जा चुकी है (हां / नहीं)	सामग्री जा सम्बंधित व्यवसाय में संस्थापन कार्य पूर्ण कराया जा चुका है (हां / नहीं)	प्रदायित सामग्री वर्तमान में सम्बंधित व्यवसाय के प्रशिक्षण में समुचित उपयोग किया जा रहा है (हां / नहीं)	रिमार्क
१	२	३	४	५	६	७	८	९

### प्रमाण पत्र

प्रमाणित किया जाता है कि संचालनालय आदेश क्रमांक..... दिनांक ..... मे उल्लेखित समस्त सामग्रिया क्रयादेश / स्पेसिफिकेशन अनुसार सही है एवं प्रशिक्षण में उपयोग में लायी जा रहा है, अतएव सामग्रियों का देयक भुगतान योग्य है।

जांचकर्ता अधिकारी  
 औ.प्र.सं. ....  
 .....

भंडार अधिकारी  
 औ.प्र.सं. ....

प्राचार्य / संस्था प्रमुख  
 औ.प्र.सं.



